



Scoil Oilibhéir

Drop Off & Collection Procedures from 01/09/2021

Dear Parent/Guardian,

All in Scoil Oilibhéir have been working hard to ensure a safe return to school for all pupils and staff on September 1st. The Covid Response Plan for our school was reviewed and updated in June and any suggested amendments from the DES have been made during the summer. We have now finalised our plans for drop-off and collection of the children every day.

Because children moved to different classrooms in June, there will be changes to the collection gate for parents and pupils so I advise that you read this note carefully and take note of the arrangements that apply for your own child(ren).

Morning Drop-Off Procedures:

The school gates open at 8:30am each morning. **Children should be in their seats in the classrooms when the bell rings at 8:45am.** Please ensure that your child is on time for school each morning.

- ***Congregation at the School Gates:***
 - We ask all parents to avoid any congregation at the school gates. This is on public health advice. Please leave the area once you have dropped your child. We also ask that you wear a mask when dropping and collecting your child.

- ***For children from Senior Infants to 6th class:***
 - Children should be dropped by the parent at the school gate as was the case last year. Parents should not enter the school grounds as per our Covid Response Plan. Staff members will be on hand to guide and assist your child to their classroom.

- ***For Junior Infant Pupils:***
 - Junior Infant parents may accompany your child to their classroom door until we feel they are settled enough to come into the school on their own. **Parent must wear a mask while on the school grounds and in the building.**
 - We ask that only one parent would come with your child as we need to minimise the footfall on the school campus as per public health guidance.
 - Once you drop your child at the classroom door, please exit the building immediately via the one-way system which will be outlined to you by staff in the corridor.
 - Please do not enter the classroom.

Afternoon Collection Procedures:

- All pupils will leave the school on a staggered timetable in order to facilitate physical distancing and to prevent congregating outside the school gates.
- **Each classroom has been assigned a gate to leave by in order to minimise the gathering of children and parents at gates.**
- The table below will give you the precise time your child's class will leave the school as well as which gate your child will leave by. **Please note the gate and time for your information.**



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Dismissal of Pupils

Junior Infants: Going Home

Junior Infants collected at class room door – one-way system (use of fire door to exit.)

- Room 25 – 11.50
- Room 24 – 12.00
- Room 23 – 12.10

Note: This system of going home early is designed to help the children to settle into school and will be in operation until Friday, September 17th. From Monday, September 20th Junior Infant pupils will go home via the side gate @ 1:20 to avoid mixing with senior infant pupils going home at 1:30.

Senior Infants: Going Home

Senior Infants leave the school @ 1.30 via the Side Gate

1st Class to 6th Class: Going Home

Staggered Dismissal as follows:

- Rooms 13-16 leave the school at 2.20 via the Side Gate
- Rooms 5-8 leave the school @ 2.20 via the Main Gate
- Rooms 10-12 leave the school @ 2.25 via the Main Gate
- Room 28 leaves the school @ 2.25 via the Side Gate
- Rooms 17-19 leave the school @ 2.30 via the Side Gate
- Room 21 leaves the school @ 2.30 via the Main Gate
- An Droichead 1 & 2 leave the school @ 2:30 via the main gate

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Principal.